



Sweden Document Checklist

Sweden Visa Checklist- Tourist

Documents	Description	Format
Original Passport	<p>Original and copy of passport or some other valid travel document. If passport has been extended please enclose a copy of this page & copy of the observation page (if any).</p> <p>The Schengen states does not accept Indian handwritten passport or passport that contains a manual entry made after 01/04/2010 where the biographical data (name, place, date of birth and sex) were changed.</p>	
Copy of Passport Pages	<ul style="list-style-type: none">• Clear photocopy of passport first and last page• All pages of your travel document containing visas, entry and exit stamps	
Photograph	Application for Schengen Visa (No. 119031) attached with 1 photograph not older than six months with white background (3.5cm/4.5 cm). Please explain your plan for visit	
Application form	Application for Schengen Visa (No. 119031) attached with 1 photograph	
Flight tickets	If travelling to several Schengen states, proof of intra- Schengen flight reservation, train itinerary or car rental	
Hotel Tickets	Proof of lodging such as Hotel reservation, rental document of holiday home or campus residence reservation for the entire duration of the planned stay in the Schengen area. For applicants who plan to stay in several Schengen countries, proof of travel itinerary (e.g. ticket bookings for transport between different countries in addition to hotel reservations).	
Cover Letter	Mentioning the purpose of the trip and itinerary	Cover Letter Template
Appointment slip	This needs be carried on the day of appointment	

Travel Insurance	Overseas travel medical insurance valid for all Schengen-countries. The insurance has to cover the applicant for at least 30,000 Euros or equivalent, for all risks e.g. accident, illness, medical emergency evacuation etc. The policy has to clearly specify the period of validity and has to cover the entire duration of the trip including the date of arrival & departure.	
Bank statement	<ul style="list-style-type: none"> Copy of bank statements covering the last 3 months and any other document that may provide information about the applicant's solvency 	
ITR	Copy of income tax return + ITR V acknowledgment of last 02 financial years	
If sponsored	Proof of Sponsorship	Sponsorship Letter Template
If employed	<ul style="list-style-type: none"> pay slips for the last three months, employment contract and employers statement on approval of holidays 	Employer NOC Template
If self employed	PAN registration and bank statements covering the last 3 months/Company Registration proof.	
If Retired	Pension statement for the last three months or proof of regular income generated by ownership of property or business.	
If Student	letter confirming enrolment in the college /university	
Marital status documents	If married, Copy of original Marriage Certificate	
If minor	<ul style="list-style-type: none"> Copy of original Birth Certificate The consent of the parental authority or legal guardian should be required only if the minor travels alone or only with one parent 	
Previous Passport	Previous Passports available- irrespective of their condition (In case lost - a note is required)	
Additional Documents For Minors	<ul style="list-style-type: none"> Signature of any of the parent / legal guardian on duly filled visa application form. Minor Consent Form duly signed by both parents / legal guardians. Passport Copy / PAN Card Copy or any other identity document, containing picture and signature of both the parents / legal guardians. Birth certificate or other documents showing proof of relationship with parents/legal guardian.. 	
If accompanied	Is applicant's travel accompanied? If Yes, mention number and names of co-travelers.	
Additional Documents	Certificate from the travel agency confirming booking of an organized trip or any other appropriate document indicating the travel plans.	

Sweden Visa Checklist- Tourist (Group 20+)

Documents	Description	Format
Original Passport	Original and copy of passport or some other valid travel document. If passport has been extended please enclose a copy of this page & copy of the observation page (if any). The Schengen states does not accept Indian handwritten passport or passport that contains a manual entry made after 01/04/2010 where the biographical data (name, place, date of birth and sex) were changed.	
Copy of Passport Pages	<ul style="list-style-type: none"> • Clear photocopy of passport first and last page • All pages of your travel document containing visas, entry and exit stamps 	
Photograph	Application for Schengen Visa (No. 119031) attached with 1 photograph not older than six months with white background (3.5cm/4.5 cm). Please explain your plan for visit	
Application form	Application for Schengen Visa (No. 119031) attached with 1 photograph	
Flight tickets	If travelling to several Schengen states, proof of intra- Schengen flight reservation, train itinerary or car rental. One group reservation with the list of applicants.	
Hotel Tickets	Proof of lodging such as Hotel reservation. One group reservation with the list of applicants.	
Cover Letter	Mentioning the purpose of the trip and itinerary	Cover Letter Template
Appointment slip	This needs be carried on the day of appointment	
Travel Insurance	Overseas travel medical insurance valid for all Schengen-countries. The insurance has to cover the applicant for at least 30,000 Euros or equivalent, for all risks e.g. accident, illness, medical emergency evacuation etc. The policy has to clearly specify the period of validity and has to cover the entire duration of the trip including the date of arrival & departure	
Bank statement	<ul style="list-style-type: none"> • Copy of bank statements covering the last 3 months and any other document that may provide information about the applicant's solvency 	
ITR	Copy of income tax return + ITR V acknowledgment of last 02 financial years	
If sponsored	Proof of Sponsorship, sponsor's bank statement. If sponsored by the company, letter from company's head.	Sponsorship Letter Template
If employed	<ul style="list-style-type: none"> • pay slips for the last three months, employment contract and employers statement on approval of holidays 	Employer NOC Template
If self employed	PAN registration and bank statements covering the last 3 months/Company Registration proof.	
If Retired	Pension statement for the last three months or proof of regular income generated by ownership of property or business.	
If Student	letter confirming enrolment in the college /university	

Marital status documents

If married, Copy of original Marriage Certificate
(If not mentioned in the passport)

If minor

- Copy of original Birth Certificate
 - The consent of the parental authority or legal guardian should be required only if the minor travels alone or only with one parent
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Additional Documents For Minors

- Signature of any of the parent / legal guardian on duly filled visa application form.
 - Minor Consent Form duly signed by both parents / legal guardians.
 - Passport Copy / PAN Card Copy or any other identity document, containing picture and signature of both the parents / legal guardians.
 - Birth certificate or other documents showing proof of relationship with parents/legal guardian..
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Additional documents

Certificate from the travel agency confirming booking of an organized trip or any other appropriate document indicating the travel plans.

Sweden Additional Information Required

Info

Details

Are you visiting any other Schengen countries during your stay?

Check list of Schengen countries: Austria, Belgium, Czech Republic, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, and Switzerland.

What is your first country of entry?

Check list of Schengen countries: Austria, Belgium, Czech Republic, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, and Switzerland.

Have you been issued Schengen visa in the past 5 years?

If yes, mention last visa start date and end date

Have your digital fingerprints previously been taken in connection with a previous application for a Schengen visa?

If yes, mentioned Date of taking fingerprints and Visa number of last visa

What is your marital status?

Pick one: Single, Married, Divorced, Widowed, Unmarried Partner, Separated

How long are you planning to stay in Schengen area?

No. of days

What is your employment status?

If Student, mention: name of the Institution, Institute address, Institute address and Institute email

If Employed, mention: Name of the employer/Organization, Job title, Employer/Organization address, Employer/Organization email

If Unemployed, mention last job role and last date of working

If Self Employed, mention: Job Title

If Retired, mention: Date of retirement

If Other, mention details on the other employment status

Will someone else will be paying towards the cost of your trip?

If yes, mention if it will be paid by

- 1) Friend/family
- 2) Employer
- 3) Any other company

Also mention: Name of the person/org who will fund, relationship of the person/org who will fund, how much money they will be paying

